I. Dashboard
   • Overview

II. Job Requisition
   • Fields
   • Documents
   • Reports

III. Hiring Supervisor Role
   • Screening applications
   • Application statuses
   • Bulk actions
   • Email templates
   • Search committee ratings

IV. Search Committee Role
   • View applicant materials
   • Rating applicants

V. Reference Checks
   • Phone references
   • Electronic references

VI. Job Offer Process
   • Fields
   • Approval process
   • Electronic job offer process

VII. Need Assistance
   • Knowledge Base
   • Email questions to: sharedservices@du.edu