OVERVIEW OF NECESSARY STEPS

1. Install Virtual Private Network software.
2. Run Virtual Private Network software to enable iBanner access from remote location.
3. When finished with iBanner, disconnect VPN connection.

GENERAL

The iVPN (Internal Virtual Private Network) software is a tool that is used to allow secure connections with encrypted data transmission to the Internet through the University of Denver network. After installing the software, you will need to run to the software each time you want to connect to iBanner.

1. Install and run the software
   a. Go to this web address: [http://www.du.edu/uts/helpdesk/docs/networking/vpn](http://www.du.edu/uts/helpdesk/docs/networking/vpn) Click the link appropriate for your computer Operating System. Follow the instructions – you will need your DU ID# and your passcode to download and install the software. When the installation is completed it will launch the software and you will be connected to the DU intranet.

2. Connect VPN – PC (after install)
   a. Go to your Windows System Tray (lower right corner) ➔ Cisco AnyConnect Secure Mobility Client
   b. Select “vpn-external.du.edu”
   c. Enter your DU ID# and passcode you use for webCentral
   d. Click the “Connect” button
3. Connect VPN – Mac (after install)
   - Click Spotlight ➔ type vpn ➔ select Cisco AnyConnect VPN client
   - Enter your DU ID# and passcode you use for webCentral
   - Click the “Connect” button

4. Disconnect VPN
   - Right-click the VPN icon in the tray (lower right corner of the screen)
   - Disconnect